

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT

Office of Fire & Aviation
3833 S. Development Ave.
Boise, Idaho 83705

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To: State Directors

From: Director, Office of Fire and Aviation

Subject: Fuels and Prescribed Fire Management Workshop

The fall Fuels and Prescribed Fire Management Workshop is scheduled for November 16-18, 1999, in Folsom, California. The target group is the State Office Level Fuels Management Specialists and other key program personnel. A tentative agenda is attached. The workshop will start at 8:00 a.m. on Tuesday the 16th and end by 3:00 p.m. on Thursday the 18th. Additional items for the agenda should be forwarded to Phil Range.

A block of rooms has been reserved at the Lake Natoma Inn at the federal government rate. The phone number is 916-351-1500. When making reservations please mention "BLM Fire Management." The address for the Lake Natoma Inn is 702 Gold Lake Drive, Folsom, California, 95630.

There is a shuttle service available from the airport to the Lake Natoma Inn at \$40 round trip. To make a reservation the number is 1-800-BLUEVAN (or 1-800-258-3826.) I will send you directions with from the airport to Lake Natoma for those who chose to rent vehicles.

If there are any questions, please phone Phil Range (208 387-5555) or Al Carriere (208 387-5168).

Signed by:
Ron Dunton
Acting Director, Office of Fire and Aviation

Authenticated by:
Pat Lewis
Supervisory Mgmt. Asst.

1 - Attachment
1 - Draft Agenda (3 pp)

Distribution

Jay Thietten, MIB 5627
Cyndie Hogg, NARTC

The following is a draft agenda. Please submit additional items that should be discussed.

DRAFT AGENDA

1. Report on the Lowden Ranch Fire Kidder/Burnham/Johnson
 - A. What happened? Actions taken since the fire.
Lessons learned & recommendations.
 - B. Finding of individual state reviews and planned actions
 - C. Summary of recommendations.
2. Reports from all the states. State FMS's
FY99 highlights, accomplishments, issues, etc.
3. FY99 Bureau wide Accomplishments. Carriere
4. FY00 Budget Carriere
5. FY00 program & workload State FMS's
Each states discuss their program, significant areas of work,
special projects, FY00 targets and numbers.
6. H-9214-1 Handbook Range/Carriere
Discussion of revision
7. Demonstrations Brian Booher
FATE Leo Sidebotham
FASTRAC'S LaMar St John
FLAMES
8. Task List From Spring Meeting Task Leaders
Brief progress reports on each item.

Task 1: Integrate fire management into resources

Product: Resources and Fire Workshop
Who: Terry Rich and Melanie Miller (Co-Lead), Butch Hayes, Leo Sidebotham,
Roy Johnson.
When: FY'2000

Task 2: Fuels management planning process

Product: Develop fuels component guidance for the Fire Management Plan

Who: Al Carriere (lead), Krista Gollnick-Waid, John Shive, Rick Tholen, Butch Hayes, Pam McAlpin, (Brian Amme), Leo Sidebotham

When: August 1, 1999

Task 3: Fire management plan implementation

Product: FMP Implementation Guide

Who: Bill Mitchell, Melanie Miller, Sheldon Wimmer, Bill Clark, Carl Gossard

When: Detailed outline 9/1/99; Draft 12/31/99.

Task 4: Fuels database that captures resource objectives

Product: Report that discusses required data elements and reviews and evaluates existing databases and models

Who: Leo (lead), Phil, Bob Burnham, Krista, Rick Tholen

When: Next Fuels Meeting

Task 5: National fuels program vision

Product: White Paper that describes a vision, guiding principles, and program objectives

Who: Roy Johnson (lead), Dave Mueller, Leo Sidebotham, Pat Kidder, Melanie, Phil Range (or Al Carriere), representative from WO-220

When: Draft outline July 1, 1999; final by next Fuels Meeting

Task 6: Monitoring guidelines for fuels projects

Product: Draft monitoring standards and guidelines to be placed in 9214 Handbook.

Who: Melanie Miller (lead), John McColgan, Terry Rich, Trisha Rollins, Dave Mueller,

When: 2/1/00

Task 7: Develop AWP fuels fund allocation process

Product: Revised AWP Process

Who: Al Carriere (lead), John Shive, Krista Gollnick-Waid, Pam McAlpin, Terry Rich, Rick Tholen

When: August 1, 1999

Task 8: Revise the BLM 9214 Manual and Handbook (“Prescribed Fire and Fuels”)

Product: Manual Section and Handbook.

Who: Phil Range, Al Carriere, Melanie Miller, representatives from SFMOs, State fuels specialists, and Field Offices

When: August 2000 draft
 October 2000 final

Task 9: Fire Qualification

Products: Instruction Memorandum for distribution to all field offices that provides a deadline for grand fathering people from the paper qualification system to the computerized red card system

Who: Phil Range

When: August 1

Task 10: Standardized Fuels Management Position Descriptions

Product: Standardized fuels management position descriptions with fire fighter retirement coverage.

Who: Phil Range, Al Carriere, Paula Reed, Sandy Gregory

When: January 2000

Task 11: Fire Report (multi-year project)

Product: Provide Clarification

Who: Phil/Al

When: Aug15, 1999

9. Improvement of the program

Johnson

What can we do to improve the program?